

LISGAR COLLEGIATE INSTITUTE

DEPARTMENT: Student Services & Career Education
COURSE NAME: Career Studies
COURSE CODE: GLC20



OVERVIEW

The purpose of the Career Studies course is to equip students to purposefully interact with their world (now and in the future) so that they live, work and participate in it, as satisfied and contributing members of society. The Career Studies course therefore emphasizes three areas of learning so that students not only learn to recognize and pursue opportunities, but also learn to create, shape and construct them in terms of their own potential and actual interests and abilities. The units and activities are designed to help students: 1) acquire the habits, characteristics and skills of a self-directed, life-long learner -one who can set and clarify goals and purposes for learning; plan, take action, gather evidence and assess the action; reflect on and evaluate learning; and modify actions based on new knowledge; 2) ask critical questions, as part of an inquiry process to direct the learning that they need to do and to direct the actions they need to take; 3) gain skills in decision making, problem solving and inquiry.

COURSE CONTENT

Unit 1: Personal Knowledge and Management Skills

Assessment of knowledge, skills and characteristics, learning about yourself and your graduation requirements, identifying skills for success at school (and how these are transferable to the workplace); discovering your personal learning style, learning about your background and personality; identifying your own skills (i.e. literacy, numeracy, communication, life), etc.

Unit 2: Exploration of Opportunities

Investigations of economic trends, workplace organization and post-secondary opportunities such as college, university, apprenticeship, etc.

Unit 3: Preparation for Transitions and Change

Methods of searching for work, community-based learning, building capabilities needed for managing work and life transitions, and designing action plans for pursuing your goals, using word-processing software to create effective resumes and covering letters, enhancing your employment interview skills, preparing and evaluating your portfolio, etc.

OVERALL CURRICULUM EXPECTATIONS

By the end of this course, students will: apply their knowledge of school, work and community involvement opportunities to develop a personal learning plan; demonstrate an understanding of school and community resources and how these can be utilized to support their learning needs; develop a portfolio of documents pertaining to self-assessment, research and career exploration that are necessary for planning a pathway for secondary school success.

ASSESSMENT METHODS

Primarily from assignments and summative

EVALUATION

Course Work (70%): Knowledge & Understanding (17.5), Thinking and Inquiry (17.5), Communication (17.5), Application (17.5)

Summative (30%): Summative Due Date(s): _____

ATTENDANCE

If you are absent from class, it is your responsibility to catch up on the work that you missed and complete any relevant assignments/homework.