



# Lisgar Collegiate Institute

## Regular Program Admissions

(revised January 2011)

### Is Lisgar Collegiate Institute your designated home school?

To find out:

- Go to [www.ocdsb.ca](http://www.ocdsb.ca) and use the School Locator link at the top of the page;
- or
- Call the OCDSB Boundary Information Line at (613) 596-8780.

#### YES

##### **You must complete a Lisgar Collegiate Institute Student Registration Form.**

- Forms available at your elementary school or at the Lisgar Main Office with proof of address (copy of Lease, Agreement or Purchase) and two other forms of ID with address (hydro bill, tax receipt, phone bill, or credit card).
- Return Registration Form before the indicated due date.
- Blank forms will not be mailed.

#### NO

##### **You must apply for a Secondary Student Transfer.**

- Secondary Student Transfer Application forms are available at any OCDSB school and must be submitted to the Lisgar Main Office. Refer to [www.ocdsb.ca](http://www.ocdsb.ca) for application deadlines.
- Registration instructions will be sent with approved transfers.
- Visit [www.ocdsb.ca](http://www.ocdsb.ca) for further information on the Transfer Policy.



# Lisgar Collegiate Institute

## Gifted Program Admissions

(revised January 2011)

**Have you been formally identified as a gifted learner by an Identification, Placement & Review Committee (IPRC) within the OCDSB?**

### YES

**Is your designated home school one of the following?**

Cairine Wilson SS	Nepean HS
Canterbury HS	Osgoode Township HS
Colonel By SS	Rideau HS
Glebe CI	Ridgemont HS
Gloucester HS	Sir Wilfrid Laurier SS
Hillcrest HS	Woodroffe HS
Lisgar CI	

To find out:

- Go to [www.ocdsb.ca](http://www.ocdsb.ca) and use the School Locator link at the top of the page to enter your home address;
- or
- Call the OCDSB Boundary Information Line at 613-596-8780.

### NO

**Provide the results of a cognitive abilities test (ex. CCAT, WISC-IV) for evaluation by Lisgar staff.**

This test must be completed at your elementary school or by an Ontario psychologist.

Send documents to:  
Special Education Department  
Lisgar Collegiate Institute  
29 Lisgar Street | Ottawa ON | K2P 0B9

Be sure to enclose proof of address and copies of two pieces of identification that include address. Original documents may be requested.

You will be contacted by a member of the Special Education Department once these documents have been evaluated.

### YES

You may register at Lisgar Collegiate Institute by submitting the following student information:

- current IPRC documentation;
- proof of address (copy of Lease, Agreement or Purchase);
- copies of two other forms of ID that include address (hydro bill, tax receipt, phone bill, or credit card);
- copy of Canadian birth certificate or passport or Permanent Resident documentation; and
- completed Student Registration Form.

### NO

You must apply for a Secondary Student Transfer.

- Secondary Student Transfer Application forms are available at any OCDSB school and must be submitted to the Lisgar Main Office. Refer to [www.ocdsb.ca](http://www.ocdsb.ca) for application deadlines.
- Registration instructions will be sent with approved transfers.
- Visit [www.ocdsb.ca](http://www.ocdsb.ca) for further information on the Transfer Policy.

**For more information, please contact the Lisgar Collegiate Institute Student Services Department.**

**613-239-2696  
or visit  
[www.lisgar.ca](http://www.lisgar.ca)**