



Lisgar Collegiate Institute

29 Lisgar Street, Ottawa, Ontario, K2P 0B9, Tel: (613) 239-2696, Fax: (613) 235-7497
Website: www.lisgar.ca



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

APPLIED & ACADEMIC ADMISSIONS

Grade 8 Parents' Information Night
Thursday, January 13th, 2011, at 7pm

HOW CAN I REGISTER AT LISGAR?

Correctly find your "home" school. One method is by going to the OCDSB website: www.ocdsb.ca and select the "School Locator" from the bottom of the welcome page. You may also contact the OCDSB Boundaries Office at 613-596-8780 and state your name, telephone number, address, grade and program information, and they will call you back with the answer. Please note that the boundaries for Lisgar's gifted program are different. Please contact the school to determine your designated gifted centre.

Students currently registered in an OCDSB school and Lisgar is your home school:

- If your "home" school is Lisgar Collegiate, fill out the "Lisgar Collegiate Institute Student Registration Form" available at your elementary school. You do not need to complete a Transfer Application to register at Lisgar.

Students **NOT** currently registered in an OCDSB school and Lisgar is your home school:

- If your "home" OCDSB school is Lisgar Collegiate, you must submit the "Lisgar Collegiate Institute Student Registration Form". This form is available through Lisgar's main office, during business hours, Monday to Friday 8:00 to 4:00 pm. Please bring your Proof of Address (copy of Lease or Agreement of Purchase or top portion of tax assessment, and at least two other forms of I.D. with address (utility bill, driver's license, etc.))

Students where Lisgar is NOT your home school:

- Whether currently registered in an OCDSB school or any other school and your "home" OCDSB high school is not Lisgar Collegiate, you must submit a completed Transfer Application to Lisgar. The transfer process details will be outlined on Lisgar's website at www.lisgar.ca. If you are granted a transfer, then you will be given a "Lisgar Collegiate Institute Registration Form" which must be completed and returned within a prescribed time.